



STATE OF WASHINGTON
DEPARTMENT OF SOCIAL AND HEALTH SERVICES
PO Box 45811, Olympia WA 98504-5811

December 5, 2003

TO: All Potential Bidders

FROM: Christy Hoosier, RFP 0334-134 Coordinator
DSHS Central Contract Services
(360) 664-6077

SUBJECT: Amendment No. 1 – Corrections to RFP Document
RFP 0334-134 ADSA Innovations in Aging Services and Family Caregiver Support

The following corrections to the RFP document are issued as Amendment No. 1 to the Request for Proposals (RFP) listed above.

1. On page 2, under Target Populations, "Older individuals" means those individuals ages sixty and over.
2. On page 3, under Proposal Guidelines, #6, the sentence should read: Anticipated performance period of the grant is from January 31, 2004 through January 31, 2005.
3. On page 4, under Timeline, the last item should read: Successful Bidders Announced on or about: January 12, 2004
4. On page 4, under Communication with DSHS the first sentence should read: Upon release of this RFP, all communications concerning this RFP must be directed only to the RFP Coordinator listed on page 7.
5. On page 9, under Final Proposal Score, reference checks are listed. This RFP does not require reference checks.
6. On the ADSA website copies of this RFP, Page 10 is blank, please skip this page.
7. On page 14, under Section III: Capacity of Sponsoring Organization, ignore question 4. "Explain what makes this project innovative". This question is a repeat from Section II. Question 7.

8. On page, 15, Under Section IV: Budget, Line-item budget, change “Administrative fees” to “indirect costs” both at the top of the page and in the budget grid. Indirect costs cannot exceed ten percent. Indirect costs include those administrative costs that cover overhead expenses that are not directly compensated through payment for the services involved with the particular project. Examples of indirect costs include, electricity, rent, and phone.
9. Replace first paragraph under Purpose On page 23, Category 5, Kinship Care Legal Services, under Purpose and replace with the following paragraph:

Create a kinship care legal services pilot project, to be located at an existing legal services office or law school in Washington State. The pilot project will be a model for how to provide kinship care families with necessary legal information, assistance and representation in an efficient and cost-effective manner. The intent of this project would be to resolve legal issues more quickly, thus reducing court involvement, resulting in savings, and increasing the likelihood of permanency for children. The project would include an attorney who would work in close collaboration with one or more law schools and with social service agencies that serve kinship caregivers to develop a holistic, multi-layered approach to serving the needs of these caregivers within the relevant geographic areas. Possible features of the project include:

And, eliminate the first bullet that starts with “An attorney to work in close collaboration with one or more law schools...”
10. On page 14 under Section IV: Budget, a reference is made to the work plan completed in Section III, 5.C. Instead it should say Section II. 5. C.